



## **GEORGIA COMPOSITE STATE BOARD OF MEDICAL EXAMINERS**

2 Peachtree Street, N.W., 36<sup>th</sup> Floor • Atlanta, Georgia 30303 • Telephone: 404.656.3913 • Fax: 404.656.9723  
http://www.medicalboard.state.ga.us  
E-Mail: Medboard@dch.state.ga.us

### **INITIAL APPLICATION FOR RESPIRATORY CARE PROFESSIONAL LICENSURE** **GENERAL INFORMATION**

#### **APPLICATIONS WILL NOT BE REVIEWED WITHOUT APPLICATION FEE**

Application Fee: **\$75.00**; Make check/money order payable to: **Georgia Medical Board. Respiratory Care Professional**  
**Licensure applications are valid for one-year from date of receipt.**

#### **FALSIFICATION/MISREPRESENTATION**

Please be aware that falsification or misrepresentation of any item or response on this application or any attachment hereto is sufficient basis for denying or revoking a license.

Please read all application materials and instructions carefully. It takes approximately six (6) to eight (8) weeks to obtain a license in Georgia. Please visit the Frequently Asked Questions (FAQ's) on our website at [www.medicalboard.georgia.gov](http://www.medicalboard.georgia.gov) for additional information regarding the processing of your application. In order for an application to go before the Medical Board for approval, it must be received as "completed" **15 business days** before the next monthly board meeting date. An application is complete when all primary source documentation has been received and reviewed, your application has met all administrative screenings, and a final quality assurance review has been completed on your application.

Applications are reviewed in date order of receipt. Submit all required documentation as soon as possible; however, without the application and fee, staff cannot begin the initial review of your application. It is recommended that applicants wait 15 business days, or until receipt of a deficiency letter, to contact the staff by phone regarding the status of their application. It is imperative for applicants to understand that the review process is guided by the requirements set forth in State law, which does not provide for any waivers to be granted by staff.

**EMPLOYMENT IN GEORGIA. It is strongly recommended that you DO NOT accept employment to practice in Georgia until your Georgia license number has been issued.**

#### **INTERNET DISCLOSURE OF PHYSICIAN'S ADDRESS**

Georgia law requires the Georgia Composite State Board of Medical Examiners to provide, upon written or verbal request, an address for each licensed respiratory care professional. Public-record information pertaining to licensed respiratory care professionals is available to the public through the Board's website ([www.medicalboard.georgia.gov](http://www.medicalboard.georgia.gov)).

The release of this information has highlighted the need for respiratory care professional to carefully consider the address they provide to the Board as their address of record. Please be aware that the address you indicate as your address of record will be the address disclosed to all individuals making inquiries and will be utilized to mail all licenses, renewal notices, and other official correspondence from the Board. The Practice Location will be posted on the Internet.

You may choose your home address or your office address to be your address of record. If you list a P.O. Box as your primary address, you must also provide a secondary street address that will remain confidential. Georgia law requires that the Board be kept informed of any changes of address. Changes should be submitted in writing to the above address, and should include the license number, name, old address and new address.

#### **CONTACT INFORMATION**

Please contact (404) 463-2292 regarding information on your application.